

Bylaws of the  
Arkansas River Valley Reading Council

International Reading Council

Adopted March 2, 2006

- Article I      The council shall be called the Arkansas River Valley Reading Council, serving the area of Pope, Yell, Johnson, and Logan counties, and shall be a professional organization for individuals who are genuinely concerned with the improvement of reading programs and teaching procedures, both developmental and remedial, for children and adults and with the provision of adequate guidance in all situations in which reading serves as a vital aid to learning.
- Article II     The purpose of the council shall be; 1) to encourage the study of reading problems in all educational levels; 2) to stimulate and promote research in developmental, creative, corrective, and remedial reading; 3) to study the various factors that influence progress in reading; 4) to publish the results of pertinent and significant investigations and practices; 5) to assist in the development of more adequate teacher training programs ; 6) to act as an intermediate clearinghouse for information relating to reading; 7) to disseminate knowledge helpful in the solution of problems related to reading; 8) to sponsor conferences and meetings; 9) to promote mutual understanding and cooperative work among educators in the elementary grades, junior high, high school, special areas, college, and the

leadership positions.

### Article III

Membership in the council shall be open to all persons engaged in the teaching or supervision of reading at any school level, to parents, and to all others interested in the purposes of the council.

Dues for annual membership in the council shall be \$5.00. Dues are payable to the membership chairperson for the fiscal year on or after the preceding May 1 and shall apply to the year beginning July 1, and ending June 30.

### Article IV

The elected officers of the council shall be a vice-president, a president, a treasurer, a secretary, and a membership chairperson. Any member in good standing, who is also a member of the International Reading Council, is eligible to be an officer of the council.

The term of these officers shall be one year; however, they shall serve another term as elected. Each officer shall assume the duties of his/her office on July 1, following the spring election and shall continue to serve for the duration of his/her term. The president shall act as the executive officer of the council. He/She shall preside at all meetings of the council, shall act ex officio as chairperson of the executive Board, and shall exercise general leadership and supervision over the affairs of the council, implementing its purposes.

The vice president shall serve as an ex officio member of the Board and chairperson of the Program Committee, and shall fulfill such other duties as are assigned to him/her by the Board. He/She shall assume and perform the duties

of the president in the event of the absence, incapacity, or resignation of the president. Should the office become vacant, the vice president shall become president immediately and shall serve the unexpired term of the president.

The treasurer shall 1) execute the duties essential to the maintainance of accurate and up-to-date records; 2) have custody of the funds of the council which shall be deposited in the name of on behalf of the council for the disbursement of funds in accordance with the approval of the assembly. The treasurer shall turn over to the successor within thirty days all funds, accounts, and books of the treasurer.

The secretary shall 1) execute the duties essential to the happenings of all general meetings; 2) keep a permanent book of the minutes of all meetings; 3) cooperate fully with his/her successor by turning over up-to-date records within thirty days of his/her retirement from office. At least two weeks in advance of each meeting, the members shall be notified of the date, time, and the place of the meeting.

The assembly of the ARVRC shall have the power to amend these bylaws.

#### Article V

The executive board shall exercise supervision over the property and affairs of the council. It shall have the general power to administer the affairs of the council between general business meetings and shall report its actions to the next general meeting. Its action shall have the approval of the members at a general business meeting.

The first executive board meeting shall be held no later than September, in order that the standing committee may be appointed with the greater part

of the official year remaining for their specific work. The yearly calendar shall be established with the Program Committee. The executive committee shall be empowered to hold such meetings, on the call of the president, as it deem necessary, and as such times and places as the president shall determine. No less than three meetings shall be held each year.

Article VI

All officers shall be elected in the spring meeting. After the slate from the nominating committee has been presented, the president shall give an opportunity to propose nominations from the floor for each office. If nominations are not given from the floor, the secretary shall be directed to cast a unanimous vote. If there shall be no more than one nominee for any office, voting shall be by ballot. a majority of votes cast shall be necessary for election. The nominating committee shall prepare a slate of nominees annually. Each nominee must be a member of the International Reading Association.

Article VII

There shall be standing committees. There shall be a carry-over of two members on each outgoing standing committee into the membership of the newly formed standing committee.

The Publicity Committee shall publicize all meetings and work with the media to get the word out. Persons representing various interests in reading shall compose the committee.

The Membership Chairperson shall chair the Membership and Organization Committee. The committee shall 1) collect dues and turn all money over to the Treasurer; 2) keep an accurate record of total membership, including latest addresses and telephone numbers; 3) provide

each Board member with a current list; 4) notify all members when their dues are due; 5) plan ways to secure new members and retain present members.

The vice –president shall be chairperson of the Program Committee. This committee shall make plans for all meetings and be responsible for a yearbook which shall contain the year’s programs with meeting dates, time, and places. It shall also contain the names of the officers and members with their addresses and telephone numbers.

The Nominating Committee shall be composed of of at least three members appointed by the president and approved by the Board. The committee shall prepare a slate of officers annually. All nominees must be members of the International Reading Association. Advance consent from each candidate must be secured by the committee. The Budget Committee shall examine the income and expenditures of the council and shall be responsible for preparing the annual budget. Members of the committee shall be the president, vice-president, treasurer, and three more members of the council.

The Bylaws Committee shall continuously study the bylaws of this council to see if they are meeting current, as well as foreseeable, needs.

The number of standing committees shall be increased or decreased upon the recommendation of the Board and the approval shown by a majority of the votes cast at the assembly .The members of the standing committees and their chairpersons shall be appointed by the president yearly with the approval of the Board.

Temporary or special committees shall be

authorized from time to time by the Board of the of the council members at a general meeting and shall serve for the period specified. The number shall not be less than three. The members and chairpersons of each temporary committee shall be appointed by the president with the approval of the Board and/or members at a general meeting.

Article VIII Representation of the ARVRC at the Delegates Assembly of the IRA shall be in accordance with that specified by the bylaws of the IRA. Representation of the ARVRC at the annual state assembly shall be in accordance with that specified by the bylaws of the state council.

Article IX The rules contained in Robert's Rules of Order, Revised, shall govern the proceeding of this council, except in cases governed by the constitution, bylaws, and special rules adopted by this council.

Article X In case of the dissolution of this council, any Assests remaining after the payment of debts or provision therefore shall revert to the IRA.

Article XI Amendments to the bylaws shall be proposed by 1) a quorum of the Board, 2) the Bylaws Committee, 3) or by a majority of the voting members present at a regular meeting of the council. Amendments may be adopted by the affirmative vote of two-thirds of the voting members of the council at a regular meeting of the council, after presentation at the previous meeting, and/or provided that the proposed

amendment has been circulated to each voting member at least thirty days in advance of the meeting of the council. Copies of all amendments shall immediately be sent to Headquarters and to the state coordinator and the state president.