

IKA

INTERNATIONAL READING ASSOCIATION
Adopted December 3, 1987

2/3/88

Bylaws of the Ozark Reading Council of Arkansas (ORCA)

ARTICLE I - Name and Area Served

The council shall be called the Ozark Reading Council of Arkansas (ORCA) serving the area of Boone and Marion Counties.
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ARTICLE II - Nature and Purposes

Section 1 - Nature:

The Ozark Reading Council of Arkansas (ORCA) shall be a professional organization of individuals who are concerned with the improvement of reading.

Section 2 - Purposes:

The purposes of the council shall be:

- 1) to act as an intermediate clearinghouse for information relating to reading
- 2) to disseminate knowledge helpful in the solution of problems related to reading
- 3) to sponsor conferences and meetings
- 4) to encourage the study of reading problems in all educational levels
- 5) to study and report the various factors that influence progress in reading
- 6) to stimulate and promote research in developmental, creative, corrective, and remedial reading
- 7) to publish the results of pertinent and significant investigations
- 8) to promote mutual understanding and cooperation and cooperative work among educators in the elementary grades, junior high, high school, special areas, college and leadership positions.
- 9) to assist in the development of more adequate teacher-training programs.

ARTICLE III - Membership and Dues

Section 1 - Eligibility:

Membership in the council shall be open to all persons engaged in the teaching or supervision of reading at any school level, to parents, and to all others interested in the purposes of the council.

BYLAWS OF THE OZARK READING COUNCIL OF ARKANSAS
A member of the International Reading Association
Adopted December, 1987
Revised August 26, 1992

ARTICLE I - Name and area served

The Council shall be called the Ozark Reading Council of Arkansas, serving the area of Baxter, Boone, Carroll, Madison, Marion, Newton and Searcy Counties.

ARTICLE II - Purposes

The purposes of the Council shall be:

- (1) To act as an intermediate clearing house for information relating to reading,
- (2) To disseminate knowledge helpful in the solution of problems relating to reading,
- (3) To sponsor conferences and meetings,
- (4) To encourage the study of reading problems at all educational levels,
- (5) To study and report the various factors that influence progress in reading,
- (6) To stimulate and promote research in developmental, creative, corrective and remedial reading,
- (7) To publish the results of pertinent and significant investigations,
- (8) To promote mutual understanding and cooperation of educators at all levels,
- (9) To assist in the development of more adequate teacher training programs.

ARTICLE III - Membership and Dues

Section 1 Eligibility:

Membership in the Council shall be open to all persons interested in the promotion of the purposes in Article II.

Section 2 Active Member::

Membership in the Council shall become effective upon payment of Council dues for the fiscal year beginning July 1 and ending June 30.

Section 3 - Council Dues:

Dues for annual membership in the council shall be set by the Executive Council with the approval of the assembly. Dues are payable to the Council for the fiscal year on or after the preceding May 1, and shall apply to the year beginning July 1 and

ending June 30.

Section 4 - Arrears:

Any member who has not paid local dues by July 1 becomes inactive. A member whose dues are delinquent shall be notified before the name is eliminated.

Section 5 - International Dues:

Membership in the International Reading Association, which provides members with benefits and services dependent upon the type of membership, may be paid to the Council or directly to the IRA Headquarters.

ARTICLE IV - Officers

Section 1 - Officers:

The elected officers of the Council shall be vice president, president, treasurer, recording secretary, and corresponding secretary. The final three offices may be combined. Any member in good standing, who is also a member of the International Reading Association, is eligible to be an officer of the Council.

Section 2 - Term of Office:

The term of all officers shall be one year, but not limited to one term.

Section 3 - Time of Assuming Office:

Each officer shall assume the duties of office on July 1, following the spring election.

Section 4 - Duties of Vice President:

The Vice President shall serve as an ex-officio member of the Executive Council and as programs chairperson, shall coordinate external and internal programs and fulfill duties as are assigned by the Executive Council. The Vice President shall assume and perform the duties of the President in the event of the absence, incapacity, or resignation of the President. Should the office of President become vacant, the Vice President shall become President immediately and shall serve the unexpired portion of the President's term.

Section 5 - Duties of President:

The President shall act as the executive officer of the Council. The President shall preside at all meetings of the Council, shall act ex-officio as chairperson of the Executive Council, and shall exercise general leadership and supervision over the affairs of the Council, implementing its purposes.

Section 6 - Duties of Treasurer:

The Treasurer shall serve as membership director with the following duties:

- (1) Maintain accurate and up-to-date records, including membership roll,
- (2) Have custody of the funds of the Council which shall be deposited in the name of Ozark Reading Council of Arkansas.
- (3) Sign checks on behalf of the council, with other officers' signatures on file.
- (4) Provide an annual report and within thirty (30) days of retirement from office, turn over to the successor all funds, accounts and books of the Treasurer.

Section 7 - Duties of Recording Secretary:

The Recording Secretary shall:

- (1) Record the happenings of all Council meetings and all meetings of the Executive Council.
- (2) Keep a permanent book of the minutes of all meetings.

Section 8 - Duties of Corresponding Secretary:

The Corresponding Secretary shall:

- (1) Notify total membership of the date, time and place of all general meetings,
- (2) Cooperate fully with directions from Council meetings and/or meetings of the Executive Council regarding needed correspondence and notices,

Section 9 - Interim Replacement:

In the event of a vacancy in the office of Vice President, Treasurer, Recording Secretary or Corresponding Secretary, the Executive Council shall have the power to fill the vacancy until the next regular election.

ARTICLE V - Executive Council

Section 1 - Function and Composition:

The Executive Committee shall be composed of the President (who shall serve as chairperson), the Vice President, Secretary and Treasurer. Members of the Executive Committee shall serve on the Budget Committee; shall prepare the agenda for the assembly; shall review reports of all committees prior to the meetings of the assembly; and shall perform other responsibilities as

directed by the chairperson. The Executive Council shall exercise general supervision over the property and affairs of the Council between Council meetings and shall report its actions to the membership for approval.

Section 3 - Meetings:

The first meeting of the Executive Council shall be held no later than August in order that the standing committees may be appointed with the greater part of the official year remaining for their specific work, and in order that the yearly calendar may be established with the Program Committee. The Executive Council shall be empowered to hold such meetings as it shall deem necessary on the call of the President, at such times and places as the President may determine. No less than three (3) meetings shall be held each year.

Section 4 - Quorum:

A quorum for a meeting of the Executive Council shall consist of the majority of members of the Executive Council.

ARTICLE VI - Assembly

Section 1 - Composition:

The assembly shall consist of the Executive Council and all other members of the Council.

Section 2 - Function:

The assembly shall be the legislative body of the Ozark Reading Council of Arkansas and shall have full power and authority over the affairs of the Council, within the limits set by these bylaws. It shall have authority to review decisions made by the Executive Council and to accept or reject them.

Section 3 - Quorum:

A quorum shall consist of 10% of all those eligible to vote in the assembly.

Section 4 - Meetings:

The assembly of the Ozark Reading Council of Arkansas shall meet three (3) times each year.

Section 5 - Notification of Meetings:

At least two (2) weeks in advance of each meeting, the Corresponding Secretary shall notify all members of the date, time, and place of the meeting.

Section 6 - Amendments to the Bylaws:

The assembly of the Ozark Reading Council of Arkansas shall have the power to amend these bylaws as provided in Article XII.

ARTICLE VII - Nomination and Election of Officers

Section 1 - Election:

All officers shall be elected in the spring.

Section 2 - Nominating Committee:

The Nominating Committee shall be composed of at least three (3) members appointed by the President and approved by the Executive Council. The Committee shall prepare a slate of nominees annually. Each nominee must be a member of the International Reading Association. Advance consent from each nominee shall be secured by the Committee.

Section 3 - Mode of Election:

Voting is to take place at a meeting of the Council. The President shall give an opportunity to propose nominations from the floor for each office after the slate from the Nominating Committee has been presented, including a short vita of each nominee. Voting shall be by show of hands unless a secret ballot is called for. A plurality of the votes cast shall constitute an election. The results of the election shall then be announced.

The President shall be responsible for reporting the newly elected officers to IRA Headquarters and to the state/provincial president, vice president, and coordinator before May 15, using the official forms provided by IRA.

Section 4 - Term of Office:

Each elected officer shall assume the duties of office on July 1 following the spring election and shall continue to serve for the duration of the term.

ARTICLE VIII - Committees

Section 1: Standing Committees:

The Standing Committees shall be Parent, Legislative, Publicity, Studies and Research, Literacy, Newspaper in Education and Student Membership.

Section 2: Number of Standing Committees:

The number of standing committees may be increased or decreased upon the recommendation of the Executive Council and approval shown by a majority of votes cast at the Assembly.

Section 3: Number of Members on Standing Committees:

The number of members on each standing committee shall be determined by the Executive Council.

Section 4 - Mode of Appointment and Terms of Standing Committees:

The members of the standing committees shall be appointed by the President with the approval of the Executive Council and shall serve for the term of the President unless otherwise specified in the charge to the committee.

Section 5 - Chairpersons of Standing Committees:

The chairperson of each standing committee shall be appointed yearly by the President with the approval of the Executive Council.

Section 6 - Special Committees:

Special committees may be authorized from time to time by the Executive Council or members at a Council meeting and shall serve for a specified period. The members and chairpersons of special committees shall be appointed by the President with the approval of the Executive Council and/or members at a council meeting.

ARTICLE IX - Representation at the Annual Assemblies

Section 1 - Representation Annual IRA Assembly:

Representation of Ozark Reading Council of Arkansas at the Delegates Assembly of the International Reading Association shall be in accordance with the bylaws of the International Reading Association as specified in Article VI, Section 1, which reads in part as follows:

"Each local council of 10-50 members who have paid current dues to the International Reading Association shall be entitled to one delegate and an additional delegate for each 50 members who have paid current dues to the Association.... One person may represent only one Council in the Assembly. A Council may send an alternate for each delegate; an alternate may vote only when the delegate is absent."

Section 2 - Representation Annual State/Provincial Assembly:

Representation of the Ozark Reading Council of Arkansas at the annual state/provincial assembly shall be in accordance with that specified by the bylaws of the state/provincial council.

ARTICLE X - Parliamentary Authority

The rules contained in Robert's Rules of Order, Newly Revised, shall govern the proceedings of this council, except in cases governed by the constitution, bylaws, and special rules adopted by this Council.

ARTICLE XI - Dissolution

In case of the dissolution of this Council, any assets remaining after paying or making provision for the payment of all the liabilities of the council will revert to the International Reading Association.

ARTICLE XII - Amendments

Section 1 - Origin:

Amendments to the bylaws shall be proposed by:

- (1) a quorum of the Executive Council
- (2) the Bylaws Committee
- (3) by a majority of the voting members present at a meeting of the Council.

Section 2 - Procedures for Amending:

Amendments may be adopted by the affirmative vote of two-thirds of the members present at a meeting of the Council provided a quorum has been declared. (See Article IV, Section 3.) The amendments must have been presented first at the previous meeting, and/or the proposed amendments circulated to each voting member at least thirty (30) days in advance of the meeting at which the voting on the amendments is to take place.

Section 3 - Incorporation:

Amendments adopted as described in Section 2 shall be incorporated into these bylaws. Copies of all amendments shall immediately be sent to the Council Coordinator at IRA Headquarters and to the State/Provincial President and Coordinator.

(Revised August 26, 1992)