

Adopted
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ARTICLE I
NAME AND
AREA SERVED

The Council shall be called the Southeast Arkansas Council serving the area of Eudora and surrounding districts.

ARTICLE II
NATURE AND
PUPOSES

Section 1-Nature. The Southeast Arkansas Council shall be a professional organization of individuals who are concerned with the improvement of reading.

Section 2-Purposes. The purposes of the Council shall be:

1. To encourage the study of reading problems in all area.
2. To stimulate and promote research in developmental, corrective, and remedial reading.
3. To study the various factors that influence progress in reading.
4. To assist in the development of teacher training programs.
5. To promote mutual understanding and cooperative work among educators in the elementary grades, junior high, and special areas.

ARTICLE III
MEMBERSHIP
AND DUES

Section 1-Eligibility. Membership in the Council shall be open to all persons engaged in the teaching supervision of reading at any school level, to parents, and to all others interested in the Council.

Section 2-Active Members. Membership in the Council shall become effective upon payment of dues for the fiscal year beginning March 1 and ending February 28.

Section 3-Council Dues. Dues for annual membership in the Council shall be set by the Board of Directors with the approval of the assembly. Dues are payable to the chairperson on or after February 20 and shall apply to the year beginning March 1 and ending February 28.

Section 4-Arrears. Any member who has not paid local dues by March 1 shall become inactive. A member whose dues are delinquent should be notified immediately, before the name is eliminated.

ARTICLE IV
OFFICERS

Section 1-Officers. Any elected officers of the Council shall consists of a president, vice-president, secretary, treasurer and vice-president-elect. Any member who is both involved with the local council and the International Reading Council is eligible to be an officer. Any member in good standing, who is also a member of the International Reading Association, is eligible to be an officer of the Council.

APPROVED
5/12/82

Southeast Arkansas Reading Council

Affiliated with Arkansas State Reading Council
& the International reading Association

By-Laws

Article I

Identification #04600

Section 1. The council was issued the name Southeast Arkansas Council and serves the schools of Chicot County, Arkansas. The schools include the Eudora Public Schools, Lakeside Public Schools and Dermott Public Schools. This is a professional organization affiliated with IRA and ASRC. This organization is genuinely concerned with the improvement of reading for all students, parents, teachers and other community members.

Article II

Functions

- Section 2. The main functions of the council are:
- a. to encourage the study of reading problems in all educational levels.
 - b. to stimulate and promote research in developmental, creative, corrective and remedial reading.
 - c. to study the various factors that influence progress in reading.
 - d. to publish the results of pertinent and significant investigations and practices.
 - e. to assist in the development of more adequate teacher-training programs.
 - f. to act as an intermediate clearing house for information relating to reading.
 - g. to disseminate knowledge helpful in the solution of problems related to reading.
 - h. to sponsor conferences and meetings planned to implement the purposes of the council and national association.
 - i. and to promote mutual understanding and cooperative work among educators in the elementary grades, junior high, high school, special areas, college and leadership positions.

Article III

Membership and Dues

Section 1. Membership in the council shall be open to all persons engaged in the teaching and supervision of reading at any school level, parents, students and to all others interested in the purpose of the council.

Article III continued

- Section 2. Membership in the council shall become effective upon payment of council, state and IRA dues yearly.
- Section 3. Dues for the council shall be \$2.00 annually. Dues for the state shall be \$3.00 annually. IRA dues will be \$18.00 basic and as much as each member desires to pay.
- Section 4. All dues and memberships must be paid to the Membership Director, Council Treasurer or IRA headquarters.
- Section 5. A member whose dues are delinquent will be notified immediately before his name is eliminated from IRA. The deadline to meet honor council status is January 15 yearly.

Article IV

Officers

- Section 1. Any member elected must be a member of IRA, ARSC, Southeast and Local council.
- Section 2. Who shall be elected:
- a. President
 - b. Vice-President
 - c. Vice-President Elect
 - d. Secretary
 - e. Treasurer
 - f. Membership Director
- Section 3. The term of the president shall be one year. At the expiration of his year in office, the president shall become past president for a period of one year, unless the council votes to keep the past president as president for a longer time. The term of treasurer, and secretary shall be one year, however, they may serve a second term immediately following their first term in office. Because of lack of new members the council may vote to remain the same.
- Section 4. The president shall act as the executive officer of the council. He shall preside at all meetings of the council; shall appoint all committees; shall act ex-officio as chairman of the Executive Board; and shall exercise general leadership and supervise the affairs of the council in implementing its purpose.
- Section 5. The president-elect shall serve as a member of the Executive Board and chairman of the program committee. He shall assume and perform the duties of the president in the event of the absence, incapacity or resignation of the president. Should the office of the president become vacant the president-elect shall become president immediately and shall serve the unexpired portion of the president's term in addition to the year for which he was elected. If the president and the president-elect are incapacitated or resign, the treasurer shall serve as acting president until such time as a special or next regular election can be held.

Article IV continued

Section 6. The treasurer will:

- a. execute the duties essential to the maintenance of accurate and up-to-date records;
- b. have custody of the funds of the council, which shall be deposited in the name of: Southeast Arkansas Reading Council of the IRA;
- c. collect dues and other monies due the council;
- d. remind members that dues need to be paid;
- e. sign checks, make deposits and drafts for the disbursement of funds, with the approval of the president or vice-president;
- f. cooperate fully with the president and within thirty days of his retirement from office shall turn over to the successor all funds, accounts and books of the treasurer.

Section 7. The secretary shall:

- a. record the business of every meeting;
- b. keep a permanent book of the minutes of all meetings;
- c. keep an accurate record of total membership including latest addresses and telephone numbers;
- d. notify total membership of all general meetings one week before the meeting as to date, time and place;
- e. circulate proposed amendments to each member at least two weeks in advance of the meetings at which the amendments are to be voted upon;
- f. cooperate fully with the president or Executive Board regarding needed correspondence and notices.

Section 8. Each officer shall assume the duties of his office on July 1, following his or her election at the annual meeting in early May and shall continue to serve for the duration of his term.

Article V

Executive Board

Section 1. The Executive Board shall exercise general supervision over the property and business of the council. It shall have the general power to administer the affairs of the council between general business meetings and shall report its actions to the next general meeting. Its action shall have the approval of the members at a general business meeting.

Section 2. The Executive Board will consist of the Past-president, President, Vice-President, Secretary and Treasurer.

Section 3. The first Executive Board meeting shall be held not later than August in order what the Standing Committee may be appointed with a greater part of their official year remaining for their specific work. Also, the yearly calendar shall be established with the Program Committee.

Article V Section 3 continued

Four or Five meetings shall be held a year. The Executive Board can have general meetings before or after regular meetings.

Section 4. A quorum for a meeting of the Executive Board shall consist of four members.

Article VI

Assembly

Section 1. The assembly shall consist of the Executive Board and all other members of the council.

Section 2. The assembly shall be the legislative body of the Southeast Arkansas Reading Council and shall have the full power and authority over the affairs of the council within the limits set by these by-laws.

Section 3. A quorum shall consist of a majority of those present and eligible to vote in the assembly.

Article VII

Elections

Section 1. All officers except the president, shall be elected at the annual meeting in May. All nominations are taken from the floor.

Section 2. The term of office of each elected member shall begin on July 1, following the annual election in May.

Article VIII

Committees

Section 1. The Publicity Committee shall publicize all meetings and work in the television and radio stations and in the local and state newspaper.

Section 2. The Membership Committee shall be responsible for plans to secure new members.

Section 3. The Program Committee shall make plans for the meeting of the council, except that the president shall be responsible for planning the annual meeting with the Program Committee and the plans for which shall be approved by the Executive Board.

Section 4. The Budget Committee shall examine the income and expenditures of the council and shall be responsible for preparing the annual budget prior to the meeting of the assembly. Members of the Budget Committee shall be the President, Past-President, President-Elect and three or more members of the Council.

Article IX

Representation

Section 1. Representation of the Southeast Arkansas Reading Council at the

Article IX. Section 1. continued

assembly of the Arkansas State Reading Council.

Section 2. The representation shall be in accordance with that specified by the by-laws of the State Council.

Article X

Amendments

Section 1. Proposed amendments may be submitted to the council members by the Executive Board. Written copies of proposed amendments must be submitted to the President 30 days prior to the meeting at which they are to be acted upon by the council members. The President, in turn, shall forward copies of the proposed amendments to each member of the council at the next council meeting. They will then be acted upon at the scheduled council meeting.

Section 2. Amendments may be adopted by a two-thirds majority of a quorum of the council members, provided that a copy of the proposed amendment has been given to each member of the council at least 30 days in advance of the meeting.

Article XI

Parliamentary Authority

Section 1. The rules contained in Robert's Rules of Order, Revised, shall govern the proceedings of this council, except in such cases as are governed by the constitution and by-laws and special rules adopted by this council.

Article XII

Scholarship Award

Section 1. The Southeast Arkansas Reading Council Scholarship Award will be awarded the second semester following spring graduation. It will be awarded to a graduating senior upon making an application. The senior shall be required to write a one page type written essay on reading. The essay will be judged by a committee of no less than three reading council members.

Article XII

Leadership Conference

Section 1. The President, Vice-President and the Membership Director shall attend the Leadership Conference.

Section 2. The Arkansas State Council will pay for food and lodging, the local council shall pay travel expenses. The local council will send the President, Vice-President and Membership Director on Wednesday night before general assembly and pay conference fees and on nights lodging. On Thursday they will join the main body from their local council.